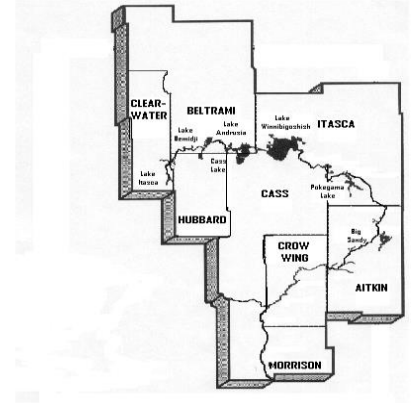




**Mississippi Headwaters Board
Meeting Agenda
Cass County Courthouse
Walker, MN
December 14, 2018
10:00 am**



- **Call to Order/Pledge of Allegiance**

10:00 AM Approve/Amend

- Agenda
- Consent Agenda – September & October '18 Minutes & September, October, & November Expenses (att. 1 & 2)

Planning and Zoning (Actions)

- None

Action / Discussion Items:

- Executive Director's Report (att. 3)
- MHB and CWSWCD expense reimbursement contract (att. 4)
- AIS program review
- MHB Habitat Lakes Program power point.
- Comp Plan Revision (enclosed)
- Leaving members- Paul Thiede '06-'18, Cal Johannsen '12-'18 , Keith Winger '15-'18

Closed Meeting for Executive Director's Annual Performance Evaluation

- Performance Review (enclosed)
- Resolution 2018-01 (att. 5)

Misc: ☀ Legislature Update (if any) ☀ County Updates

Meeting Adjourned - Thank you

Mtgs:

January 25, '18, 10:00 AM – MHB Board Meeting- Walker, MN

Attachment 1 & 2

Draft Minutes

Monthly Expenses

Mississippi Headwaters Board
September 28, 2018
Cass County Courthouse
Walker, MN 56484

MEETING
MINUTES

Members present: Paul Thiede (Crow Wing), Davin Tinquist (Itasca), Anne Marcotte (Aitkin), Keith Winger (Beltrami), Cal Johannsen (Hubbard), Dean Newland (Clearwater), Mike Wilson (Morrison), and Tim Terrill (Executive Director).

Others Present: Todd Holman (The Nature Conservancy)

Chairman Thiede called the meeting to order followed by the Pledge of Allegiance.

M/S (Johannsen/Newland) to approve of the agenda with the addition of the Zebra Mussel report on the Mississippi River. Motion Carried.

M/S (Tinquist/Wilson) to approve of the consent agenda. Motion Carried.

Planning & Zoning

None

Action/Discussion Items Executive Director Report

Tim mentioned that he visited with Crow Wing, Itasca, Cass, Beltrami, Morrison, and Hubbard counties this past month to discuss the potential MHB Lakes program. He stated that most counties gave little comment about the issue and that Cass Commissioner's Kangas and Gaalswyk provided praise and good comments about the MHB and agriculture's role in protection of the environment. Tim stated that while attending Morrison county he gained more knowledge about the ditch issue with Lake Shaminaeu and Commissioner Thiede provided an example of a case study of two lakes where a similar issue occurred many years ago.

Tim recalled his discussion with the Chippewa National Forest and their potential forest plan for the Penn South area. He stated that there will be a NEPA request coming shortly and that it might take 4 years before the project is approved.

Tim completed a survey from NACo to provide feedback for a roundtable discussion that they will be having with various environmental agencies in Washington regarding the federal government's role in nutrient reduction to the Mississippi River Basin and Great Lakes Region. He stated that his response was that the Federal government should continue providing funding for various issues but wait for state or local authorities to contact them first before entering into the situation.

Todd Holman was present and the Chair gave him the floor to talk. Mr. Holman gave a brief praise about the MHB's protection program and told how The Nature Conservancy (TNC) invited the executive director and their contractor, Paula West, to attend a meeting in St. Paul with TNC staff to discuss a formal partnership. While nothing is formal yet, Mr. Holman stated that in the next few months TNC might have some type of formal proposal ready for the Board to review.

Zebra Mussel letter on the Miss. River inhabitation of AIS- Comm. Marcotte read a letter to the Board from Itasca SWCD about how zebra mussels were found in the Miss. River from Blanchard dam down into Aitkin County. Comm. Tinquist replied that their AIS coordinator brought this to their board's attention a week ago because the DNR has not formally announced this yet. Comm. Marcotte asked Tim to investigate how many boat access points are on the Miss. River and Headwaters Lakes with the potential option to look into MHB funding some inspectors positions with some type of grant. Comm. Thiede mentioned that even with his talks with the statewide AIS committee that research has not lead to a decisive conclusion as to how zebra mussels are transported. Comm. Johannsen provided an example of how a zebra mussel was found on a beetle and how that could very well be a vector for transportation. Tim provided the information that the MHB's role in AIS is to provide a consistent message across the MHB counties and that social media is providing that role now. Comm. Thiede noted that education is a working tool to prevent the spread of AIS, and research is being done to study the genomes of zebra mussels to determine where they came from. While research is the key to finding a solution, education is the intermediate remedy to the problem at hand.

Comp Plan revision- The board reviewed Sections O through section U.

County Updates- Comm. Marcotte explained that she attended a candidate forum at the Hill City School in which Comm. Marcotte, Sherriff candidates, State Representatives, and city council were invited to attend. She also brought up that over 60% of the people are voting via early voting process so campaigning in October might be considered late for Commissioner's positions.

Legislative Updates- None

M/S (Marcotte/Wilson) to adjourn. Motion carried.

Chairman Paul M. Thiede

Executive Director Tim Terrill

Mississippi Headwaters Board
October 26, 2018
Cass County Courthouse
Walker, MN 56484

MEETING
BRIEF

Members present: Paul Thiede (Crow Wing), Mike Wilson (Morrison), Scott Bruns (Cass), and Tim Terrill (Executive Director).

Others Present: Todd Holman and Kaylie Skinner(The Nature Conservancy), and Dan Steward (BWSR)

A quorum was not present so Chairman Thiede asked the Executive Director to provide a report.

Action/Discussion Items
Executive Director Report

Tim advised the board that he submitted an application to be a member of the Chippewa Resource Advisory Committee. He told the board that his reasoning for doing so was because it will help improve his relationship and influence with the CNF, and allow him to make decisions on habitat and water quality applications submitted.

Held interview with We Are Water to discuss Lake Irving and Bemidji story and how the MHB is working with partners to help protect these lakes. Tim said that they provide displays to environmental learning centers and record stories about experiences in the area. Tim said that it provided a good means for MHB to get the story out about MHB and partner's work with Lake Irving. Commissioner Thiede expressed concern over what We Are Water exactly is and suggested that Tim send an email out to the group with the website and detail about who they are and what they do.

Tim discussed his experience in attending the Leach Lake River 1W1P and the Pine River 1W1P. He explained that how the MHB works with these watersheds will most likely change because of the addition of watersheds rather than individual counties. It was also pointed out that in addition to SWCD's helping the local landowner, there would be an additional workload of providing grants to other agencies and how that might create a workload issue.

Tim attended the Bemidji City Council meeting and received approval to apply for a grant to receive funding for PMA 25.

Tim reviewed and commented on the Beltrami county ordinance revision and said that it would be on the board agenda once it was completed.

Attended the Cass County annual township meeting and gave a presentation about who the MHB is and what we do.

MHB Lakes Program powerpoint- Tim and Dan Steward presented a ppt. about a potential MHB lakes program. Multiple talking points were brought up and it was decided that a report should be brought before the board at a later date when more board members are present.

Comp Plan revision- Tabled until next month.

County Updates- None

Legislative Updates- None

Chairman Paul M. Thiede

Executive Director Tim Terrill

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Crow Wing County
ACCOUNT DETAIL HISTORY FOR 2018 09 TO 2018 09

P 1
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ORG YR/PR	OBJECT PROJ JNL EFF DATE	SRC REF1	REF2	REF3	CHECK #	OB	AMOUNT	NET LEDGER BALANCE	NET BUDGET BALANCE
74	10001	Cash & Pooled Investments							
						SOY BALANCE		298,580.61	
					PER 01		173,155.22	471,735.83	
					PER 02		22,474.25	494,210.08	
					PER 03		-177,597.42	316,612.66	
					PER 04		65,321.92	381,934.58	
					PER 05		-11,618.98	370,315.60	
					PER 06		-7,105.91	363,209.69	
					PER 07		-16,677.63	346,532.06	
					PER 08		-7,767.17	338,764.89	
18/09	147 09/04/18	APP A0904					-109.38	338,655.51	
	A090418								
18/09	220 09/06/18	GNI 853525 AmyG		28733			18,060.00	356,715.51	
	iNovah	SYSTEM GENERATED	DUE TO LINE						
18/09	276 09/07/18	GNI					5,216.14	361,931.65	
	ST OF MN	SYSTEM GENERATED	DUE TO LINE						
18/09	307 09/11/18	APP A0911					-551.50	361,380.15	
	A091118								
18/09	375 09/14/18	PRJ					-3,757.49	357,622.66	
18/09	417 09/14/18	GEN					475.00	358,097.66	
	RCLS	SYSTEM GENERATED	DUE TO LINE						
18/09	465 09/17/18	GNI					228.06	358,325.72	
	RCLS	SYSTEM GENERATED	DUE TO LINE						
18/09	468 09/18/18	GNI					-392.75	357,932.97	
	WF PCARD	SYSTEM GENERATED	DUE TO LINE						
18/09	472 09/18/18	APP A0918					-1,075.10	356,857.87	
	A091818								
18/09	473 09/18/18	APP C0918					-1.81	356,856.06	
	C091818								
18/09	709 09/28/18	PRJ					-3,678.07	353,177.99	
18/09	805 09/30/18	GEN					-525.00	352,652.99	
	RECURRING	SYSTEM GENERATED	DUE TO LINE						
	LEDGER BALANCES --- DEBITS:		284,930.59		CREDITS:	-230,858.21	NET:	54,072.38	

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Crow Wing County
ACCOUNT DETAIL HISTORY FOR 2018 09 TO 2018 09

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ORG YR/PR	OBJECT PROJ JNL EFF DATE	SRC REF1	REF2	REF3	CHECK #	OB	AMOUNT	NET LEDGER BALANCE	NET BUDGET BALANCE
18/09	468 09/18/18	GNI					392.75	290,078.56	
	WF PCARD								
18/09	471 09/18/18	API B 2876					1,075.10	291,153.66	
	W A091818								
18/09	709 09/28/18	PRJ PR0928 1180928	1180928				3,678.07	294,831.73	
	PAY092818 WARRANT=180928	RUN=1 BI-WEEKL							
18/09	805 09/30/18	GEN					525.00	295,356.73	
	RECURRING								
	LEDGER BALANCES --- DEBITS:		296,059.79		CREDITS:	-703.06	NET:	295,356.73	
74	38500	Revenues							
					SOY BALANCE			.00	
					PER 01		-190,849.26	-190,849.26	
					PER 02		-33,615.22	-224,464.48	
					PER 03		-5,884.05	-230,348.53	
					PER 04		-79,585.28	-309,933.81	
					PER 06		-5,762.30	-315,696.11	
					PER 07		-2,201.66	-317,897.77	
					PER 08		-8,255.20	-326,152.97	
18/09	220 09/06/18	GNI 853525 AmyG	28733				-18,060.00	-344,212.97	
	iNovah								
18/09	276 09/07/18	GNI					-5,216.14	-349,429.11	
	ST OF MN								
	LEDGER BALANCES --- DEBITS:		.00		CREDITS:	-349,429.11	NET:	-349,429.11	
74830	53180	Environmental Assistance /MPCA							
					REVISED BUDGET				.00
					PER 01		-503.14	-503.14	
					PER 02		-1,106.64	-1,609.78	
					PER 03		-884.05	-2,493.83	
					PER 04		-1,113.04	-3,606.87	
					PER 06		-5,762.30	-9,369.17	
					PER 07		-2,201.66	-11,570.83	
18/09	276 09/07/18	GNI					-5,216.14	-16,786.97	
	ST OF MN POLLUTION CONTROL								
	LEDGER BALANCES --- DEBITS:		.00		CREDITS:	-16,786.97	NET:	-16,786.97	

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Crow Wing County
ACCOUNT DETAIL HISTORY FOR 2018 09 TO 2018 09

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ORG YR/PR	OBJECT PROJ JNL EFF DATE	SRC REF1	REF2	REF3	CHECK #	OB	AMOUNT	NET LEDGER BALANCE	NET BUDGET BALANCE
74830	61300	Employee Pension & FICA							
							REVISED BUDGET		.00
					PER 01		722.96	722.96	
					PER 02		725.48	1,448.44	
					PER 03		1,151.16	2,599.60	
					PER 04		738.28	3,337.88	
					PER 05		747.26	4,085.14	
					PER 06		747.20	4,832.34	
					PER 07		747.24	5,579.58	
					PER 08		1,131.92	6,711.50	
18/09	375 09/14/18	PRJ PR0914	1180914	1180914			378.06	7,089.56	
	PAY091418	WARRANT=180914	RUN=1	BI-WEEKL					
18/09	709 09/28/18	PRJ PR0928	1180928	1180928			369.14	7,458.70	
	PAY092818	WARRANT=180928	RUN=1	BI-WEEKL					
	LEDGER BALANCES --- DEBITS:		7,458.70		CREDITS:		.00	NET:	7,458.70
74830	62100	Telephone							
							REVISED BUDGET		.00
					PER 01		60.42	60.42	
					PER 02		59.83	120.25	
					PER 03		57.43	177.68	
					PER 04		58.89	236.57	
					PER 05		57.15	293.72	
					PER 06		56.86	350.58	
					PER 07		60.65	411.23	
					PER 08		57.71	468.94	
18/09	391 09/13/18	API 006205	83397	16307			1.72	470.66	
	W C091818	SEPTEMBER CTC & 08/18 - 08/18	CONSOLIDATED	TELECOM					
18/09	391 09/13/18	API 006205	83397	16307			.09	470.75	
	W C091818	SEPTEMBER CTC & 08/18 - 08/18	CONSOLIDATED	TELECOM					
18/09	709 09/28/18	PRJ PR0928	1180928	1180928			55.00	525.75	
	PAY092818	WARRANT=180928	RUN=1	BI-WEEKL					
	LEDGER BALANCES --- DEBITS:		525.75		CREDITS:		.00	NET:	525.75
74830	62680	Non-Employee Per Diems							
							REVISED BUDGET		.00
					PER 01		250.00	250.00	
					PER 02		300.00	550.00	
					PER 03		250.00	800.00	
					PER 05		525.00	1,325.00	
					PER 06		225.00	1,550.00	

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Crow Wing County
ACCOUNT DETAIL HISTORY FOR 2018 09 TO 2018 09

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ORG YR/PR	OBJECT PROJ JNL EFF DATE	SRC REF1	REF2	REF3	CHECK #	OB	AMOUNT	NET LEDGER BALANCE	NET BUDGET BALANCE	
					PER 07		375.00	1,925.00		
					PER 08		275.00	2,200.00		
18/09	375 09/14/18 PRJ PR0914 1180914 1180914						75.00	2,275.00		
	PAY091418 WARRANT=180914 RUN=1 BI-WEEKL									
18/09	417 09/14/18 GEN						-475.00	1,800.00		
	RCLS RCLS PERDIEM FOR PAUL THIEDE									
	LEDGER BALANCES --- DEBITS:				2,275.00	CREDITS:		-475.00	NET:	1,800.00
74830	62720	Non-Employee Mileage								
					REVISED BUDGET				.00	
					PER 01		198.09	198.09		
					PER 02		376.89	574.98		
					PER 03		212.55	787.53		
					PER 05		489.95	1,277.48		
					PER 06		209.28	1,486.76		
					PER 07		340.08	1,826.84		
					PER 08		241.98	2,068.82		
18/09	465 09/17/18 GNI						-44.94	2,023.88		
	RCLS 1071 - MHB Dec									
18/09	465 09/17/18 GNI						-45.78	1,978.10		
	RCLS 1071 - MHB Jan									
18/09	465 09/17/18 GNI						-45.78	1,932.32		
	RCLS 1071 - MHB May									
18/09	465 09/17/18 GNI						-45.78	1,886.54		
	RCLS 1071 - MHB Jun									
18/09	465 09/17/18 GNI						-45.78	1,840.76		
	RCLS 1071 - MHB July									
	LEDGER BALANCES --- DEBITS:				2,068.82	CREDITS:		-228.06	NET:	1,840.76
74830	62990	Prof. & Tech. Fee - Other								
					REVISED BUDGET				.00	
					PER 01		5,226.89	5,226.89		
					PER 02		2,783.18	8,010.07		
					PER 03		172,078.09	180,088.16		
					PER 04		6,531.48	186,619.64		
					PER 05		2,454.84	189,074.48		
					PER 06		4,491.51	193,565.99		
					PER 07		10,196.54	203,762.53		
					PER 08		4,983.64	208,746.17		
18/09	306 09/11/18 API 002876			83100	16292		300.00	209,046.17		
	W A091118 ANALYTICAL CHARGES PACE ANALYTICAL SERV									

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Crow Wing County
ACCOUNT DETAIL HISTORY FOR 2018 09 TO 2018 09

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ORG YR/PR	OBJECT PROJ JNL EFF DATE	SRC REF1	REF2	REF3	CHECK #	OB	AMOUNT	NET LEDGER BALANCE	NET BUDGET BALANCE
18/09	306 09/11/18 API 002876			83101	16292		251.50	209,297.67	
	W A091118 ANALYTICAL CHARGES			PACE ANALYTICAL SERV					
18/09	471 09/18/18 API 101308			83825	16365		1,075.10	210,372.77	
	W A091818 MHB WATER SAMPLING			WIDSETH SMITH NOLTIN					
18/09	805 09/30/18 GEN						525.00	210,897.77	
	RECURRING FINANCIAL SERVICE								
	LEDGER BALANCES --- DEBITS:			210,897.77	CREDITS:		.00	NET:	210,897.77
74830	63320		Employee Mileage						
					REVISED BUDGET				.00
					PER 01		220.96	220.96	
					PER 02		440.36	661.32	
					PER 03		472.75	1,134.07	
					PER 04		222.91	1,356.98	
					PER 05		590.08	1,947.06	
					PER 06		539.62	2,486.68	
					PER 07		598.53	3,085.21	
					PER 08		331.69	3,416.90	
18/09	468 09/18/18 GNI						34.44	3,451.34	
	WF PCARD 1434 - Morrison County board								
	TIM TERRILL-OOP								
18/09	468 09/18/18 GNI						124.26	3,575.60	
	WF PCARD 1434 - Clearwater Board mtg								
	TIM TERRILL-OOP								
18/09	468 09/18/18 GNI						83.39	3,658.99	
	WF PCARD 1434 - Itasca MHB Lakes								
	TIM TERRILL-OOP								
18/09	468 09/18/18 GNI						57.77	3,716.76	
	WF PCARD 1434 - Leech Lake 1W1P								
	TIM TERRILL-OOP								
18/09	468 09/18/18 GNI						11.99	3,728.75	
	WF PCARD 1434 - Canoe Day mlg								
	TIM TERRILL-OOP								
18/09	468 09/18/18 GNI						48.01	3,776.76	
	WF PCARD 1434 - MHB board mtg								
	TIM TERRILL-OOP								
18/09	468 09/18/18 GNI						27.25	3,804.01	
	WF PCARD 1434 - Camp Ripley								
	TIM TERRILL-OOP								
	LEDGER BALANCES --- DEBITS:			3,804.01	CREDITS:		.00	NET:	3,804.01

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Crow Wing County
ACCOUNT DETAIL HISTORY FOR 2018 09 TO 2018 09

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ORG YR/PR	OBJECT PROJ JNL EFF DATE	SRC REF1	REF2	REF3	CHECK #	OB	AMOUNT	NET LEDGER BALANCE	NET BUDGET BALANCE
74830	64090		Office Supplies						
						REVISED BUDGET			.00
					PER 01		131.87	131.87	
					PER 02		30.82	162.69	
					PER 03		6.15	168.84	
					PER 04		22.96	191.80	
					PER 05		199.69	391.49	
					PER 06		27.23	418.72	
					PER 07		5.43	424.15	
					PER 08		9.48	433.63	
18/09	468	09/18/18	GNI				1.42	435.05	
	WF PCARD		agenda mailing						
			TIM TERRILL-USPS PO 2611000401						
18/09	468	09/18/18	GNI				4.22	439.27	
	WF PCARD		board snack						
			TIM TERRILL-SUPER ONE FOODS #45						
	LEDGER BALANCES --- DEBITS:			439.27		CREDITS:	.00	NET:	439.27
	GRAND TOTAL --- DEBITS:			874,156.32		CREDITS:	-800,623.16	NET:	73,533.16

61 Records printed

** END OF REPORT - Generated by Alaina Bundy **

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Crow Wing County
ACCOUNT DETAIL HISTORY FOR 2018 10 TO 2018 10

P 1
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ORG YR/PR	OBJECT PROJ JNL EFF DATE	SRC REF1	REF2	REF3	CHECK #	OB	AMOUNT	NET LEDGER BALANCE	NET BUDGET BALANCE
74	10001	Cash & Pooled Investments							
						SOY BALANCE		298,580.61	
						PER 01	173,155.22	471,735.83	
						PER 02	22,474.25	494,210.08	
						PER 03	-177,597.42	316,612.66	
						PER 04	65,321.92	381,934.58	
						PER 05	-11,618.98	370,315.60	
						PER 06	-7,105.91	363,209.69	
						PER 07	-16,677.63	346,532.06	
						PER 08	-7,767.17	338,764.89	
						PER 09	13,888.10	352,652.99	
18/10	355 10/04/18	GNI					1,883.10	354,536.09	
	ST OF MN	SYSTEM GENERATED DUE TO LINE							
18/10	367 10/09/18	APP C1009					-8,046.23	346,489.86	
	C100918								
18/10	448 10/12/18	PRJ					-3,643.06	342,846.80	
18/10	488 10/12/18	GNI 868477 AmyG		29292			100.00	342,946.80	
	iNovah	SYSTEM GENERATED DUE TO LINE							
18/10	900 10/26/18	PRJ					-3,678.07	339,268.73	
18/10	1017 10/26/18	GEN					7,656.29	346,925.02	
	ST OF MN	SYSTEM GENERATED DUE TO LINE							
18/10	1022 10/30/18	APP C1030					-3.04	346,921.98	
	C103018								
18/10	1027 10/18/18	GEN					1,475.13	348,397.11	
	ST OF MN	SYSTEM GENERATED DUE TO LINE							
18/10	1091 10/31/18	GNI					-450.14	347,946.97	
	WF PCARD	SYSTEM GENERATED DUE TO LINE							
18/10	1101 10/31/18	GEN					-525.00	347,421.97	
	RECURRING	SYSTEM GENERATED DUE TO LINE							
	LEDGER BALANCES --- DEBITS:		285,954.01		CREDITS:	-237,112.65	NET:	48,841.36	
74	20050	Vouchers Payable							
						SOY BALANCE		.00	
						PER 08	-109.38	-109.38	
						PER 09	109.38	.00	
18/10	246 10/09/18	API B 2932					-8,046.23	-8,046.23	
	W C100918								

11/26/2018 14:20
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Crow Wing County
ACCOUNT DETAIL HISTORY FOR 2018 10 TO 2018 10

P 2
glacthst

ORG YR/PR	OBJECT JNL	PROJ EFF DATE	SRC REF1	REF2	REF3	CHECK #	OB	AMOUNT	NET LEDGER BALANCE	NET BUDGET BALANCE
18/10	367	10/09/18	APP C1009					8,046.23	.00	
	C100918		AP CASH DISBURSEMENTS JOURNAL							
18/10	943	10/22/18	API B 2988					-3.04	-3.04	
	W C103018									
18/10	1022	10/30/18	APP C1030					3.04	.00	
	C103018		AP CASH DISBURSEMENTS JOURNAL							
18/10	1077	10/31/18	API B 3026					-148.10	-148.10	
	W C110618									
	LEDGER BALANCES --- DEBITS:			8,158.65		CREDITS:		-8,306.75	NET:	-148.10
74	38400		Expenditures							
						SOY BALANCE			.00	
						PER 01		17,694.04	17,694.04	
						PER 02		11,140.97	28,835.01	
						PER 03		183,481.47	212,316.48	
						PER 04		14,263.36	226,579.84	
						PER 05		11,618.98	238,198.82	
						PER 06		12,868.21	251,067.03	
						PER 07		18,879.29	269,946.32	
						PER 08		16,131.75	286,078.07	
						PER 09		9,278.66	295,356.73	
18/10	246	10/09/18	API B 2932					8,046.23	303,402.96	
	W C100918									
18/10	448	10/12/18	PRJ PR1012 1181012 1181012					3,643.06	307,046.02	
	PAY101218		WARRANT=181012 RUN=1 BI-WEEKL							
18/10	900	10/26/18	PRJ PR1026 1181026 1181026					3,678.07	310,724.09	
	PAY102618		WARRANT=181026 RUN=1 BI-WEEKL							
18/10	943	10/22/18	API B 2988					3.04	310,727.13	
	W C103018									
18/10	1077	10/31/18	API B 3026					148.10	310,875.23	
	W C110618									
18/10	1091	10/31/18	GNI					450.14	311,325.37	
	WF PCARD									
18/10	1101	10/31/18	GEN					525.00	311,850.37	
	RECURRING									
	LEDGER BALANCES --- DEBITS:			311,850.37		CREDITS:		.00	NET:	311,850.37

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Crow Wing County
ACCOUNT DETAIL HISTORY FOR 2018 10 TO 2018 10

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ORG YR/PR	OBJECT PROJ JNL EFF DATE	SRC REF1	REF2	REF3	CHECK #	OB	AMOUNT	NET LEDGER BALANCE	NET BUDGET BALANCE
74	38500	Revenues							
						SOY BALANCE		.00	
						PER 01	-190,849.26	-190,849.26	
						PER 02	-33,615.22	-224,464.48	
						PER 03	-5,884.05	-230,348.53	
						PER 04	-79,585.28	-309,933.81	
						PER 06	-5,762.30	-315,696.11	
						PER 07	-2,201.66	-317,897.77	
						PER 08	-8,255.20	-326,152.97	
						PER 09	-23,276.14	-349,429.11	
18/10	355 10/04/18	GNI					-1,883.10	-351,312.21	
	ST OF MN								
18/10	488 10/12/18	GNI 868477 AmyG		29292			-100.00	-351,412.21	
	iNovah								
18/10	1017 10/26/18	GEN					-7,656.29	-359,068.50	
	ST OF MN								
18/10	1027 10/18/18	GEN					-1,475.13	-360,543.63	
	ST OF MN								
		LEDGER BALANCES --- DEBITS:		.00		CREDITS:	-360,543.63	NET:	-360,543.63
74830	53180	Environmental Assistance /MPCA							
						REVISED BUDGET			.00
						PER 01	-503.14	-503.14	
						PER 02	-1,106.64	-1,609.78	
						PER 03	-884.05	-2,493.83	
						PER 04	-1,113.04	-3,606.87	
						PER 06	-5,762.30	-9,369.17	
						PER 07	-2,201.66	-11,570.83	
						PER 09	-5,216.14	-16,786.97	
18/10	355 10/04/18	GNI					-1,883.10	-18,670.07	
	ST OF MN 27								
18/10	1027 10/18/18	GEN					-1,475.13	-20,145.20	
	ST OF MN RCLS INV 28								
		LEDGER BALANCES --- DEBITS:		.00		CREDITS:	-20,145.20	NET:	-20,145.20
74830	53290	Natural Resources							
						REVISED BUDGET			.00
						PER 01	-27,571.56	-27,571.56	
						PER 02	-5,838.18	-33,409.74	
						PER 04	-76,475.98	-109,885.72	
						PER 08	-8,255.20	-118,140.92	

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Crow Wing County
ACCOUNT DETAIL HISTORY FOR 2018 10 TO 2018 10

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ORG YR/PR	OBJECT JNL	PROJ EFF DATE	SRC REF1	REF2	REF3	CHECK #	OB	AMOUNT	NET LEDGER BALANCE	NET BUDGET BALANCE	
18/10	1017	10/26/18	GEN					-7,656.29	-125,797.21		
	ST OF MN	INV 9									
	LEDGER BALANCES	---	DEBITS:		.00	CREDITS:	-125,797.21	NET:	-125,797.21		
74830	58300	Miscellaneous Other Revenue									
						REVISED BUDGET				.00	
						PER 01		-153,674.56	-153,674.56		
						PER 02		-23,670.40	-177,344.96		
						PER 03		-5,000.00	-182,344.96		
						PER 09		-18,060.00	-200,404.96		
18/10	488	10/12/18	GNI 868430	AmyG	29292			-100.00	-200,504.96		
	iNovah	PIONEER PHOTO GUIDE BOOKS									
	LEDGER BALANCES	---	DEBITS:		.00	CREDITS:	-200,504.96	NET:	-200,504.96		
74830	61000	Salaries & Wages - Regular									
						REVISED BUDGET				.00	
						PER 01		4,955.02	4,955.02		
						PER 02		4,955.03	9,910.05		
						PER 03		7,804.16	17,714.21		
						PER 04		5,078.90	22,793.11		
						PER 05		5,078.89	27,872.00		
						PER 06		5,078.90	32,950.90		
						PER 07		5,078.90	38,029.80		
						PER 08		7,618.35	45,648.15		
						PER 09		5,078.91	50,727.06		
18/10	448	10/12/18	PRJ PR1012	1181012	1181012			2,539.45	53,266.51		
	PAY101218	WARRANT=181012	RUN=1	BI-WEEKL							
18/10	900	10/26/18	PRJ PR1026	1181026	1181026			2,539.45	55,805.96		
	PAY102618	WARRANT=181026	RUN=1	BI-WEEKL							
	LEDGER BALANCES	---	DEBITS:		55,805.96	CREDITS:	.00	NET:	55,805.96		
74830	61200	Active Insurance									
						REVISED BUDGET				.00	
						PER 01		1,470.56	1,470.56		
						PER 02		1,469.38	2,939.94		
						PER 03		1,449.18	4,389.12		
						PER 04		1,448.94	5,838.06		
						PER 05		1,476.12	7,314.18		
						PER 06		1,479.24	8,793.42		
						PER 07		1,476.92	10,270.34		
						PER 08		1,481.98	11,752.32		

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Crow Wing County
ACCOUNT DETAIL HISTORY FOR 2018 10 TO 2018 10

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ORG YR/PR	OBJECT JNL	PROJ EFF DATE	SRC REF1	REF2	REF3	CHECK #	OB	AMOUNT	NET LEDGER BALANCE	NET BUDGET BALANCE	
18/10	448	10/12/18	PRJ PR1012	1181012	1181012	PER 09		1,479.45	13,231.77		
	PAY101218	WARRANT=181012	RUN=1	BI-WEEKL				734.47	13,966.24		
18/10	900	10/26/18	PRJ PR1026	1181026	1181026			714.47	14,680.71		
	PAY102618	WARRANT=181026	RUN=1	BI-WEEKL							
LEDGER BALANCES --- DEBITS:			14,680.71		CREDITS:		.00	NET:	14,680.71		
74830	61300	Employee Pension & FICA									
										REVISED BUDGET	.00
								PER 01	722.96	722.96	
								PER 02	725.48	1,448.44	
								PER 03	1,151.16	2,599.60	
								PER 04	738.28	3,337.88	
								PER 05	747.26	4,085.14	
								PER 06	747.20	4,832.34	
								PER 07	747.24	5,579.58	
								PER 08	1,131.92	6,711.50	
								PER 09	747.20	7,458.70	
18/10	448	10/12/18	PRJ PR1012	1181012	1181012			369.14	7,827.84		
	PAY101218	WARRANT=181012	RUN=1	BI-WEEKL							
18/10	900	10/26/18	PRJ PR1026	1181026	1181026			369.15	8,196.99		
	PAY102618	WARRANT=181026	RUN=1	BI-WEEKL							
LEDGER BALANCES --- DEBITS:			8,196.99		CREDITS:		.00	NET:	8,196.99		
74830	62100	Telephone									
										REVISED BUDGET	.00
								PER 01	60.42	60.42	
								PER 02	59.83	120.25	
								PER 03	57.43	177.68	
								PER 04	58.89	236.57	
								PER 05	57.15	293.72	
								PER 06	56.86	350.58	
								PER 07	60.65	411.23	
								PER 08	57.71	468.94	
								PER 09	56.81	525.75	
18/10	900	10/26/18	PRJ PR1026	1181026	1181026			55.00	580.75		
	PAY102618	WARRANT=181026	RUN=1	BI-WEEKL							
18/10	943	10/22/18	API 006205	86276	16723			1.77	582.52		
	W C103018	OCTOBER CTC & 09/18 - 09/18	LD CONSOLIDATED	TELECOM							
18/10	943	10/22/18	API 006205	86276	16723			1.27	583.79		
	W C103018	OCTOBER CTC & 09/18 - 09/18	LD CONSOLIDATED	TELECOM							

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ORG YR/PR	OBJECT PROJ JNL EFF DATE	SRC REF1	REF2	REF3	CHECK #	OB	AMOUNT	NET LEDGER BALANCE	NET BUDGET BALANCE
	LEDGER BALANCES --- DEBITS:			583.79			CREDITS: .00	NET: 583.79	
74830	62680		Non-Employee Per Diems						
							REVISED BUDGET		.00
							PER 01	250.00	250.00
							PER 02	300.00	550.00
							PER 03	250.00	800.00
							PER 05	525.00	1,325.00
							PER 06	225.00	1,550.00
							PER 07	375.00	1,925.00
							PER 08	275.00	2,200.00
							PER 09	-400.00	1,800.00
18/10	246 10/09/18	API 002837		85139	16526		50.00	1,850.00	
	W C100918	MHB AND MILES			JOHANNSEN, CALVIN				
18/10	246 10/09/18	API 001099		85140	16530		50.00	1,900.00	
	W C100918	MHB AND MILEAGE			MARCOTTE, ANNE				
18/10	246 10/09/18	API 100532		85142	1911256		50.00	1,950.00	
	W C100918	MIKE WILSON MEETING			MORRISON COUNTY AUDI				
18/10	246 10/09/18	API 002534		85252	16540		50.00	2,000.00	
	W C100918	MHB			NEWLAND, DEAN				
18/10	246 10/09/18	API 002809		85253	16563		50.00	2,050.00	
	W C100918	MHB AND MILEAGE			TINQUIST, DAVIN C				
18/10	246 10/09/18	API 004028		85254	16572		50.00	2,100.00	
	W C100918	MHB AND MILEAGE			WINGER, KEITH				
18/10	1077 10/31/18	API 100532		86888	1911752		50.00	2,150.00	
	W C110618	MHB MEETING 10.26.18			MORRISON COUNTY AUDI				
	LEDGER BALANCES --- DEBITS:			2,550.00			CREDITS: -400.00	NET: 2,150.00	
74830	62720		Non-Employee Mileage						
							REVISED BUDGET		.00
							PER 01	198.09	198.09
							PER 02	376.89	574.98
							PER 03	212.55	787.53
							PER 05	489.95	1,277.48
							PER 06	209.28	1,486.76
							PER 07	340.08	1,826.84
							PER 08	241.98	2,068.82
							PER 09	-228.06	1,840.76
18/10	246 10/09/18	API 002837		85139	16526		27.25	1,868.01	
	W C100918	MHB AND MILES			JOHANNSEN, CALVIN				

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ACCOUNT DETAIL HISTORY FOR 2018 10 TO 2018 10

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ORG YR/PR	OBJECT JNL	PROJ EFF DATE	SRC REF1	REF2	REF3	CHECK #	OB	AMOUNT	NET LEDGER BALANCE	NET BUDGET BALANCE
18/10	246	10/09/18	API 001099		85140	16530		60.50	1,928.51	
	W C100918	MHB AND MILEAGE			MARCOTTE, ANNE					
18/10	246	10/09/18	API 101580		85251	16571		119.90	2,048.41	
	W C100918	MILEAGE			WILSON, MICHAEL					
18/10	246	10/09/18	API 002809		85253	16563		65.40	2,113.81	
	W C100918	MHB AND MILEAGE			TINQUIST, DAVIN C					
18/10	246	10/09/18	API 004028		85254	16572		43.05	2,156.86	
	W C100918	MHB AND MILEAGE			WINGER, KEITH					
18/10	1077	10/31/18	API 101580		86889	16841		98.10	2,254.96	
	W C110618	MHB MEETING/MILEAGE	10.26.18		WILSON, MICHAEL					
LEDGER BALANCES --- DEBITS:					2,483.02	CREDITS:	-228.06	NET:	2,254.96	

74830 62990 Prof. & Tech. Fee - Other REVISED BUDGET .00

						PER 01		5,226.89	5,226.89	
						PER 02		2,783.18	8,010.07	
						PER 03		172,078.09	180,088.16	
						PER 04		6,531.48	186,619.64	
						PER 05		2,454.84	189,074.48	
						PER 06		4,491.51	193,565.99	
						PER 07		10,196.54	203,762.53	
						PER 08		4,983.64	208,746.17	
						PER 09		2,151.60	210,897.77	
18/10	246	10/09/18	API 101649		85132	16569		6,090.00	216,987.77	
	W C100918	87 HOURS PROFESSIONAL SERVICES WEST COMMUNICATIONS								
18/10	246	10/09/18	API 002876		85133	16554		251.50	217,239.27	
	W C100918	WATER ANALYSIS			PACE ANALYTICAL SERV					
18/10	246	10/09/18	API 101308		85134	16570		1,088.63	218,327.90	
	W C100918	PROJECT 0260B1333.001			WIDSETH SMITH NOLTIN					
18/10	1101	10/31/18	GEN					525.00	218,852.90	
		RECURRING FINANCIAL SERVICE								
LEDGER BALANCES --- DEBITS:					218,852.90	CREDITS:	.00	NET:	218,852.90	

74830 63320 Employee Mileage REVISED BUDGET .00

						PER 01		220.96	220.96	
						PER 02		440.36	661.32	
						PER 03		472.75	1,134.07	
						PER 04		222.91	1,356.98	

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ACCOUNT DETAIL HISTORY FOR 2018 10 TO 2018 10

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ORG YR/PR	OBJECT PROJ JNL EFF DATE	SRC REF1	REF2	REF3	CHECK #	OB	AMOUNT	NET LEDGER BALANCE	NET BUDGET BALANCE
					PER 05		590.08	1,947.06	
					PER 06		539.62	2,486.68	
					PER 07		598.53	3,085.21	
					PER 08		331.69	3,416.90	
					PER 09		387.11	3,804.01	
18/10	1091 10/31/18	GNI					19.78	3,823.79	
	WF PCARD	1434 - mlg for Pine River lwlp							
		TIM TERRILL-OOP							
18/10	1091 10/31/18	GNI					75.76	3,899.55	
	WF PCARD	1434 - Hubbard cnty board mtg							
		TIM TERRILL-OOP							
18/10	1091 10/31/18	GNI					35.15	3,934.70	
	WF PCARD	1434 - N Cntrl Landscape plan							
		TIM TERRILL-OOP							
18/10	1091 10/31/18	GNI					87.20	4,021.90	
	WF PCARD	1434 - Beltrami County board							
		TIM TERRILL-OOP							
18/10	1091 10/31/18	GNI					53.19	4,075.09	
	WF PCARD	1434 - mlg to Itasca WRAPS							
		TIM TERRILL-OOP							
18/10	1091 10/31/18	GNI					33.41	4,108.50	
	WF PCARD	1434 - Aitkin Land Dept.							
		TIM TERRILL-OOP							
18/10	1091 10/31/18	GNI					72.49	4,180.99	
	WF PCARD	1434 - MHB monthly mtg							
		TIM TERRILL-OOP							
18/10	1091 10/31/18	GNI					48.01	4,229.00	
	WF PCARD	1434 - Cass Board mtg							
		TIM TERRILL-OOP							
	LEDGER BALANCES --- DEBITS:		4,229.00		CREDITS:		.00	NET:	4,229.00
74830	64090	Office Supplies							
					REVISED BUDGET				.00
					PER 01		131.87	131.87	
					PER 02		30.82	162.69	
					PER 03		6.15	168.84	
					PER 04		22.96	191.80	
					PER 05		199.69	391.49	
					PER 06		27.23	418.72	
					PER 07		5.43	424.15	
					PER 08		9.48	433.63	
					PER 09		5.64	439.27	
18/10	1091 10/31/18	GNI					10.29	449.56	
	WF PCARD	office supplies							
		TIM TERRILL-THE OFFICE SHOP BRAINERD							
18/10	1091 10/31/18	GNI					1.21	450.77	
	WF PCARD	agenda packet mailing							
		TIM TERRILL-USPS PO 2611000401							
18/10	1091 10/31/18	GNI					13.65	464.42	
	WF PCARD	guidebook mailing							
		TIM TERRILL-USPS PO 2611000401							

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ACCOUNT DETAIL HISTORY FOR 2018 10 TO 2018 10

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ORG YR/PR	OBJECT PROJ JNL EFF DATE	SRC REF1	REF2	REF3	CHECK #	OB	AMOUNT	NET LEDGER BALANCE	NET BUDGET BALANCE
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LEDGER BALANCES --- DEBITS:				464.42			CREDITS: .00	NET: 464.42	
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GRAND TOTAL --- DEBITS:				913,809.82			CREDITS: -953,038.46	NET: -39,228.64	
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Crow Wing County
ACCOUNT DETAIL HISTORY FOR 2018 11 TO 2018 11

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ORG YR/PR	OBJECT PROJ JNL EFF DATE	SRC REF1	REF2	REF3	CHECK #	OB	AMOUNT	NET LEDGER BALANCE	NET BUDGET BALANCE	
74830	53180	Environmental Assistance /MPCA			REVISED BUDGET					.00
					PER 01		-503.14	-503.14		
					PER 02		-1,106.64	-1,609.78		
					PER 03		-884.05	-2,493.83		
					PER 04		-1,113.04	-3,606.87		
					PER 06		-5,762.30	-9,369.17		
					PER 07		-2,201.66	-11,570.83		
					PER 09		-5,216.14	-16,786.97		
					PER 10		-3,358.23	-20,145.20		
18/11	765 11/29/18	GNI					-1,610.26	-21,755.46		
	ST OF MN	INV 29								
LEDGER BALANCES --- DEBITS:					.00	CREDITS:	-21,755.46	NET:	-21,755.46	
74830	58300	Miscellaneous Other Revenue			REVISED BUDGET					.00
					PER 01		-153,674.56	-153,674.56		
					PER 02		-23,670.40	-177,344.96		
					PER 03		-5,000.00	-182,344.96		
					PER 09		-18,060.00	-200,404.96		
					PER 10		-100.00	-200,504.96		
18/11	519 11/16/18	GNI					-734.00	-201,238.96		
	EFT	MCIT DIVIDEND								
LEDGER BALANCES --- DEBITS:					.00	CREDITS:	-201,238.96	NET:	-201,238.96	
74830	61000	Salaries & Wages - Regular			REVISED BUDGET					.00
					PER 01		4,955.02	4,955.02		
					PER 02		4,955.03	9,910.05		
					PER 03		7,804.16	17,714.21		
					PER 04		5,078.90	22,793.11		
					PER 05		5,078.89	27,872.00		
					PER 06		5,078.90	32,950.90		
					PER 07		5,078.90	38,029.80		
					PER 08		7,618.35	45,648.15		
					PER 09		5,078.91	50,727.06		
					PER 10		5,078.90	55,805.96		
18/11	290 11/09/18	PRJ pr1109	1181109	1181109			2,539.45	58,345.41		
	pay110918	WARRANT=181109	RUN=1	BI-WEEKL						
18/11	577 11/23/18	PRJ PR1123	1181123	1181123			2,539.45	60,884.86		
	PAY112318	WARRANT=181123	RUN=1	BI-WEEKL						
LEDGER BALANCES --- DEBITS:					60,884.86	CREDITS:	.00	NET:	60,884.86	

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ACCOUNT DETAIL HISTORY FOR 2018 11 TO 2018 11

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ORG YR/PR	OBJECT PROJ JNL EFF DATE	SRC REF1	REF2	REF3	CHECK #	OB	AMOUNT	NET LEDGER BALANCE	NET BUDGET BALANCE
74830	61200	Active Insurance							
							REVISED BUDGET		.00
					PER 01		1,470.56	1,470.56	
					PER 02		1,469.38	2,939.94	
					PER 03		1,449.18	4,389.12	
					PER 04		1,448.94	5,838.06	
					PER 05		1,476.12	7,314.18	
					PER 06		1,479.24	8,793.42	
					PER 07		1,476.92	10,270.34	
					PER 08		1,481.98	11,752.32	
					PER 09		1,479.45	13,231.77	
					PER 10		1,448.94	14,680.71	
18/11	290	11/09/18	PRJ pr1109	1181109	1181109		734.47	15,415.18	
		pay110918	WARRANT=181109	RUN=1	BI-WEEKL				
18/11	577	11/23/18	PRJ PR1123	1181123	1181123		714.47	16,129.65	
		PAY112318	WARRANT=181123	RUN=1	BI-WEEKL				
		LEDGER BALANCES --- DEBITS:		16,129.65	CREDITS:	.00	NET:	16,129.65	
74830	61300	Employee Pension & FICA							
							REVISED BUDGET		.00
					PER 01		722.96	722.96	
					PER 02		725.48	1,448.44	
					PER 03		1,151.16	2,599.60	
					PER 04		738.28	3,337.88	
					PER 05		747.26	4,085.14	
					PER 06		747.20	4,832.34	
					PER 07		747.24	5,579.58	
					PER 08		1,131.92	6,711.50	
					PER 09		747.20	7,458.70	
					PER 10		738.29	8,196.99	
18/11	290	11/09/18	PRJ pr1109	1181109	1181109		369.14	8,566.13	
		pay110918	WARRANT=181109	RUN=1	BI-WEEKL				
18/11	577	11/23/18	PRJ PR1123	1181123	1181123		369.14	8,935.27	
		PAY112318	WARRANT=181123	RUN=1	BI-WEEKL				
		LEDGER BALANCES --- DEBITS:		8,935.27	CREDITS:	.00	NET:	8,935.27	
74830	62100	Telephone							
							REVISED BUDGET		.00
					PER 01		60.42	60.42	
					PER 02		59.83	120.25	
					PER 03		57.43	177.68	

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Crow Wing County
ACCOUNT DETAIL HISTORY FOR 2018 11 TO 2018 11

P 3
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ORG YR/PR	OBJECT PROJ JNL EFF DATE	SRC REF1	REF2	REF3	CHECK #	OB	AMOUNT	NET LEDGER BALANCE	NET BUDGET BALANCE
					PER 04		58.89	236.57	
					PER 05		57.15	293.72	
					PER 06		56.86	350.58	
					PER 07		60.65	411.23	
					PER 08		57.71	468.94	
					PER 09		56.81	525.75	
					PER 10		58.04	583.79	
18/11	443 11/15/18	API 006205		88023	16939		1.70	585.49	
	W C112018	NOVEMBER CTC & 10/18 - 10/18	L CONSOLIDATED	TELECOM					
18/11	443 11/15/18	API 006205		88023	16939		.02	585.51	
	W C112018	NOVEMBER CTC & 10/18 - 10/18	L CONSOLIDATED	TELECOM					
18/11	577 11/23/18	PRJ PR1123	1181123	1181123			55.00	640.51	
	PAY112318	WARRANT=181123	RUN=1	BI-WEEKL					
	LEDGER BALANCES --- DEBITS:			640.51	CREDITS:	.00	NET:	640.51	
74830	62990	Prof. & Tech. Fee - Other							
					REVISED BUDGET				.00
					PER 01		5,226.89	5,226.89	
					PER 02		2,783.18	8,010.07	
					PER 03		172,078.09	180,088.16	
					PER 04		6,531.48	186,619.64	
					PER 05		2,454.84	189,074.48	
					PER 06		4,491.51	193,565.99	
					PER 07		10,196.54	203,762.53	
					PER 08		4,983.64	208,746.17	
					PER 09		2,151.60	210,897.77	
					PER 10		7,955.13	218,852.90	
18/11	221 11/02/18	API 101308		87175	16858		931.76	219,784.66	
	W A110618	project 0260B1333.001		WIDSETH SMITH NOLTIN					
18/11	221 11/02/18	API 002876		87176	16856		97.00	219,881.66	
	W A110618	WATER ANALYSIS CHARGES	PROJECT PACE ANALYTICAL	SERV					
18/11	221 11/02/18	API 002876		87177	16856		154.50	220,036.16	
	W A110618	WATER ANALYSIS CHARGES	PROJECT PACE ANALYTICAL	SERV					
18/11	221 11/02/18	API 002876		87178	16856		251.50	220,287.66	
	W A110618	WATER ANALYSIS CHARGES	PROJECT PACE ANALYTICAL	SERV					
18/11	322 11/13/18	API 001802		87786	16881		2,100.00	222,387.66	
	W C111318	HEINECKE AUDIT		HEINECKE HUGH					
18/11	808 11/30/18	GEN					525.00	222,912.66	
	RECURRING	FINANCIAL SERVICE							
	LEDGER BALANCES --- DEBITS:			222,912.66	CREDITS:	.00	NET:	222,912.66	

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Crow Wing County
ACCOUNT DETAIL HISTORY FOR 2018 11 TO 2018 11

P 4
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ORG YR/PR	OBJECT PROJ JNL EFF DATE	SRC REF1	REF2	REF3	CHECK #	OB	AMOUNT	NET LEDGER BALANCE	NET BUDGET BALANCE	
74830	63320	Employee Mileage								
							REVISED BUDGET		.00	
					PER 01		220.96	220.96		
					PER 02		440.36	661.32		
					PER 03		472.75	1,134.07		
					PER 04		222.91	1,356.98		
					PER 05		590.08	1,947.06		
					PER 06		539.62	2,486.68		
					PER 07		598.53	3,085.21		
					PER 08		331.69	3,416.90		
					PER 09		387.11	3,804.01		
					PER 10		424.99	4,229.00		
18/11	793 11/30/18	GNI OCT					101.37	4,330.37		
	WF PCARD	1434 - mlg to Bemidji PMA 25								
		TIM TERRILL-OOP								
18/11	793 11/30/18	GNI OCT					48.40	4,378.77		
	WF PCARD	1434 - mlg for Cass Ann twp. m								
		TIM TERRILL-OOP								
18/11	793 11/30/18	GNI OCT					33.25	4,412.02		
	WF PCARD	1434 - Aitkin Counyt Board								
		TIM TERRILL-OOP								
18/11	793 11/30/18	GNI OCT					6.98	4,419.00		
	WF PCARD	1434 - mlg for AIS check Baxte								
		TIM TERRILL-OOP								
18/11	793 11/30/18	GNI OCT					26.92	4,445.92		
	WF PCARD	1434 - mlg for Sentinel Lscape								
		TIM TERRILL-OOP								
18/11	793 11/30/18	GNI OCT					53.19	4,499.11		
	WF PCARD	1434 - LLRW1W1P MTG								
		TIM TERRILL-OOP								
18/11	793 11/30/18	GNI OCT					19.78	4,518.89		
	WF PCARD	1434 - Pine River 1W1P								
		TIM TERRILL-OOP								
18/11	793 11/30/18	GNI OCT					62.68	4,581.57		
	WF PCARD	1434 - MHB monthly MTGt								
		TIM TERRILL-OOP								
18/11	793 11/30/18	GNI OCT					32.86	4,614.43		
	WF PCARD	1434 - Easement prioritization								
		TIM TERRILL-OOP								
		LEDGER BALANCES --- DEBITS:		4,614.43	CREDITS:		.00	NET:	4,614.43	
74830	63380	Training & Registration Fees								
							REVISED BUDGET		.00	
					PER 04		153.00	153.00		
18/11	221 11/02/18	API 102987		87162	16844		375.00	528.00		
	W A110618	ANNUAL CONFERENCE		ASSOCIATION OF MN						
		LEDGER BALANCES --- DEBITS:		528.00	CREDITS:		.00	NET:	528.00	

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Crow Wing County
ACCOUNT DETAIL HISTORY FOR 2018 11 TO 2018 11

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ORG YR/PR	OBJECT PROJ JNL EFF DATE	SRC REF1	REF2	REF3	CHECK #	OB	AMOUNT	NET LEDGER BALANCE	NET BUDGET BALANCE
74830	64090		Office Supplies						
							REVISED BUDGET		.00
					PER 01		131.87	131.87	
					PER 02		30.82	162.69	
					PER 03		6.15	168.84	
					PER 04		22.96	191.80	
					PER 05		199.69	391.49	
					PER 06		27.23	418.72	
					PER 07		5.43	424.15	
					PER 08		9.48	433.63	
					PER 09		5.64	439.27	
					PER 10		25.15	464.42	
18/11	793 11/30/18	GNI OCT					7.98	472.40	
	WF PCARD	snack for easement acquisition							
		TIM TERRILL-BRAINERD CUB FOODS							
18/11	793 11/30/18	GNI OCT					4.49	476.89	
	WF PCARD	MHB AIS coordinator MTG							
		TIM TERRILL-BRAINERD CUB FOODS							
18/11	793 11/30/18	GNI OCT					37.75	514.64	
	WF PCARD	printer ink							
		TIM TERRILL-OFFICEMAX/DEPOT 6590							
18/11	793 11/30/18	GNI OCT					8.40	523.04	
	WF PCARD	dinner at Bemidji for city cou							
		TIM TERRILL-SUBWAY 00069120							
18/11	793 11/30/18	GNI OCT					4.22	527.26	
	WF PCARD	board snack							
		TIM TERRILL-SUPER ONE FOODS #45							
18/11	793 11/30/18	GNI OCT					2.98	530.24	
	WF PCARD	board snack							
		TIM TERRILL-SUPER ONE FOODS #45							
18/11	793 11/30/18	GNI OCT					14.94	545.18	
	WF PCARD	guidebook mailing							
		TIM TERRILL-USPS PO 2611000401							
	LEDGER BALANCES --- DEBITS:		545.18		CREDITS:	.00	NET:	545.18	
	GRAND TOTAL --- DEBITS:		315,190.56		CREDITS:	-222,994.42	NET:	92,196.14	

34 Records printed

** END OF REPORT - Generated by Alaina Bundy **

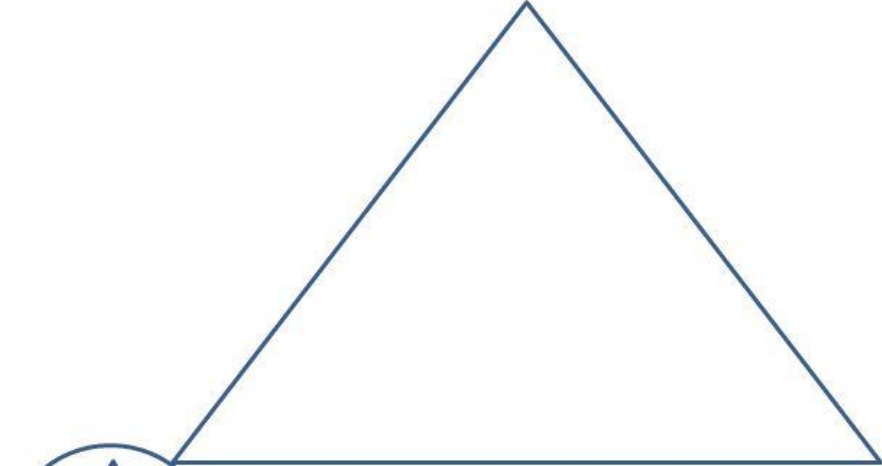
Planning and Zoning

None

Action/Discussion

Executive Director's Report (att. 3)
MHB and CWSWCD expense reimbursement
contract (att. 4)
AIS program review
MHB Habitat Lakes Program power point.
Comp Plan Revision
Leaving members- Paul Thiede, Cal Johannsen,
Keith Winger

LEADERSHIP



Grants

COLLABORATIVE



Executive Director Report

November-December 2018

Personnel, Budget, Administration, Information & Education, Correspondence

1. Reviewed monthly budget.
2. Prepared monthly agenda packet.
3. Sent in monthly expense report.
4. Reviewed potential variances that may be coming before the Board next month.
5. Attended call in meetings with MPCA.
6. Met with Hugh Heinecke to discuss organizational audit.
7. Set up meeting to meet with MPR reporter Kirsti Marohn to discuss the Miss. Headwaters Habitat Corridor project and our role to protect the forest.
8. Began the process of updating the sfy 2020 annual plan and budget.
9. Began filling out performance review information.
10. Began closing out a final AIS report for the Initiative Foundation.
11. Reviewed forestry plan for Itasca county timber sale and determined that it met the MHB and MFRC standards.
12. Scheduled meeting to meet with LSOHC executive director to discuss our screening tool being used for prospecting landowners with high habitat value across 400 miles.
13. Set up interview between MPR and Dave Parent to discuss his involvement with the MHHCP easement program.
14. Responded to various zoning questions in Aitkin and CW counties.

Meetings & Networking

1. Prioritized easements from last technical committee meeting.
2. Met with BWSR to discuss MHB lakes program.
3. Attended the Sentinel Landscape meeting for ACUB.
4. Attended the Cass SWCD board meeting and received funding for MN Traditions social media program. I also was invited to take part in the AIS advisory committee to help Cass County formulate a new plan.
5. Attended Cass County AIS advisory committee meeting to review 2018 plan and discuss future 2019 plans. The group feels that more funding should be put to AIS information and education since that was the only budget item overspent in 2018.
6. Coordinated Aitkin Miss. River Trail meeting with local and state entities to discuss a plan for recreational opportunities on the Aitkin Miss. River.

7. Held meeting with DNR trails and waterways, Aitkin SWCD and Land Dept., Comm. Marcotte, and informed them about recreational opportunities that are being created by the MHHCP.
8. Attended Assoc. of MN Counties annual meeting.
9. Attended LSOHC collaborative partnership meeting in Walker to discuss landscape scale proposals to LSOHC.

CROW WING SWCD FUNDING AGREEMENT

This non-exclusive Agreement (“Agreement”) is made, effective upon execution by all parties (“Effective Date), by and between the Mississippi Headwaters Board, located at 322 Laurel St., Suite 11, Brainerd, MN 56401 (“MHB”) and The Crow Wing Soil & Water Conservation District (CWSWCD), with its principal office located at 322 Laurel St., suite #22, Brainerd, MN 56401.

ARTICLE 1: RECITALS

WHEREAS, MHB was established in 1980 under Minnesota Statutes 103F.361-378 to identify and protect the natural, cultural, scenic, scientific and recreational values of the Mississippi River’s first four hundred miles; and

WHEREAS, MHB and CWSWCD agree to enter into this Agreement whereby MHB, per its Outdoor Heritage Fund appropriation for the Mississippi Headwaters Habitat Corridor Project, will reimburse CWSWCD for staff-related expenses for easement outreach and field visits and mileage for field visits related to easement services in Cass County.

NOW THEREFORE, in consideration of the premises, covenants and mutual promises contained in this Agreement, and other good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged, the parties do hereby agree as follows:

ARTICLE 2: PURPOSE

2.1 Purpose.

MHB and CWSWCD agree that the purpose of this Agreement is to provide easement services to the Cass County Mississippi Headwaters Habitat Corridor Program area.

ARTICLE 3: TERM OF GRANT AGREEMENT

- 3.1 ***Effective date:*** The date the MHB obtains all required signatures. **The Grantee must not begin work under this grant agreement until this Grant Agreement is fully executed and the Grantee has been notified by the Executive Director to begin the work.**
- 3.2 ***Expiration date:*** June 30, 2020, or until all obligations have been satisfactorily fulfilled, whichever comes first.

ARTICLE 4: DEFINITIONS

4.1 Definitions.

For the purposes of this Agreement and the Schedules hereto, unless there is something in the context inconsistent therewith, the following words and phrases will have the following meanings:

- (a) **Agreement** means this Agreement as the same may be amended from time to time in accordance with the terms hereof and the expressions “herein”, “hereof”, “hereto”, “above”, “below” and similar expressions if used in any sub-paragraph, paragraph, sub-

section, Section or Article of this Agreement refer and relate back to the whole of this Agreement and not to that sub-paragraph, paragraph, sub-section, Section or Article only, unless otherwise expressly provided;

- (b) **“Confidential Information”** means information that is deemed nonpublic or confidential pursuant to the Minnesota Government Data Practices Act;
- (c) **Event of Default** means, with respect either CWSWCD or MHB, that:
 - (i) such Party makes an assignment of its assets for the benefit of its creditors or makes a proposal to its creditors under any bankruptcy or insolvency legislation of any jurisdiction;
 - (ii) a petition in bankruptcy is filed and presented against such Party or a receiver, receiver and manager, custodian or similar agent is appointed or takes possession of any property or business of such Party;
 - (iii) such Party ceases or threatens to cease to carry on its business;
 - (iv) an execution, sequestration, extent or other process of any court becomes enforceable against such Party or a distress or analogous process is levied upon the property of such Party or any part thereof that is not cured within sixty (60) days;
 - (v) in the case of either Party, any of the representations or warranties given hereunder are found to be incorrect or untrue and, as result, have a material, adverse effect upon such Party carrying out its obligations hereunder;
 - (vi) either Party’s failure to remedy a material breach of this Agreement within sixty (60) days of receipt of written notice from the other Party specifying in detail the nature of such breach.
 - (vii) written notice from any authorized agency finding either Party’s contract activities pursuant to this Agreement to be in violation of the law.
 - (viii) in the case of either Party if is found to be engaged in illegal contract or purchasing activities and/or no longer exists under the applicable law.
- (d) **“Parties”** means the parties to this Agreement, specifically CWSWCD and MHB and **“Party”** means any one of CWSWCD and MHB;

ARTICLE 5: PROJECT INFORMATION

5.1 Project Deliverable.

- provide easement outreach and field visits in Cass County. The geographic area for services will be limited to the minor watershed of the Mississippi River, which is the project area for the Mississippi Headwaters Habitat Corridor Project.

5.2 Action Steps and Timeline.

- January-December 2019: conduct outreach mailings to prospect landowners (a RAQ score of 6 or higher). Conduct site visits to interested and/or committed landowners in order to develop an easement application packet.
- January-December 2019: provide invoices on a semi-annual basis according to the Dept. of Natural Resources (DNR) OHF reimbursement guidelines.

ARTICLE 6: FINANCIAL NEED AND RESOURCES

6.1 Funding.

MHB shall provide funding through their Outdoor Heritage Fund appropriation for the Mississippi Headwaters Habitat Corridor Project in the amount of up to \$250 per easement for staff time related to outreach and field visits for easements in Cass County. Mileage reimbursement for field visits will be paid based on standard OHF mileage rates. The contract shall not exceed \$4,999.

ARTICLE 7: TERMINATION

7.1 Term

The period of this Agreement will commence on the date hereof and expire on December 31, 2019.

7.2 Termination

This Agreement shall be terminated prior to the expiration of the Term:

- (a) immediately upon either Party providing written notice to the other Party in the event of the occurrence of an Event of Default with respect to the other Party. Termination of this Agreement pursuant to this Subsection (a) shall not limit, in any way, the recourse to any remedies available to either Party at law or in equity; or
- (b) ninety (90) days following delivery by either Party of written notice to the other Party to that effect.

7.3 Payment upon Termination

In the event of termination of this Agreement, each Party shall perform its obligations up to and including the effective date of termination.

7.4 Rights and Obligations on Termination or Expiry

Upon the expiry of the Term or the termination of this Agreement and in addition to the other obligations of each Party as set forth herein, each Party shall promptly and unconditionally return or cause to be returned to other Party, as the case may be, all data, property, documentation and other materials supplied by or at the direction of one Party to the other Party or to any of its employees or agents.

ARTICLE 8: LIMITED LICENSE TO USE OF NAMES AND TRADEMARKS

8.1 Limited License To Use Name and Logo

Each Party grants the other Party a limited license to use its name and logo in advertising and promoting the events as contemplated in this Agreement, including the use of its logo on any merchandise authorized by both Parties.

8.2 Written Approval Required Before Use of Name and Logo

Notwithstanding Section 12.1, prior to a Party using the other Party's name and logo, such Party shall first submit to the other Party, for its prior written approval, such approval will not be unreasonably withheld, the nature of the use provided for in Section 12.1.

ARTICLE 9: GENERAL CONDITIONS

9.1 Notices

Whether or not so stipulated herein, all notices, communication, requests and statements (the "Notice") required or permitted hereunder shall be in writing.

Any Notice required or permitted hereunder shall be sent to the intended recipient at its address as follows:

- (i) Mississippi Headwaters Board
ATTN: Executive Director
Address: 322 Laurel Street
City/State: Brainerd
Zip: 56401
Email: timt@mississippiheadwaters.org
Telephone: (218)-824-1189

Notice shall be served by the following means:

- (a) by delivering it to the Party on whom it is to be served via email or US postal mail. Notice delivered in this manner shall be deemed received when actually delivered to such Party through these methods.

9.2 Governing Law, Jurisdiction, and Attorney's Fees

This Agreement shall be interpreted and construed in accordance with and governed by the laws of the State of Minnesota. Any dispute arising out of this Agreement shall be adjudicated in Crow Wing County, Minnesota. In any action or proceeding to enforce rights under this Agreement, the prevailing Party will be entitled to recover costs and reasonable attorney's fees from the other Party

9.3 Force Majeure

Neither Party hereto shall be liable to the other for default or delay in performing its obligations hereunder if caused by fire, strike, riot, war, act of God, delay of carriers, governmental order or regulation, complete or partial shutdown of plant by reason of inability to obtain sufficient raw materials

or power, and/or any other similar or different occurrence beyond the reasonable control of the Party so defaulting or delaying. The Party whose performance is prevented by any such occurrence shall notify the other Party thereof in writing as soon as is reasonably possible after the commencement of such occurrence, setting forth the full particulars in connection therewith, shall remedy such occurrence with all reasonable dispatch, and shall promptly give written notice to the other Party of the cessation of such occurrence.

9.4 Assignment

Neither Party shall have the right to assign or otherwise transfer its rights and obligations under this Agreement except with the prior written consent of the other Party, provided that a successor in interest by merger, by operation of law, assignment, purchase, or otherwise of the entire business of either Party shall acquire all interest of such Party hereunder. Any prohibited assignment shall be invalid.

9.5 Relationship

Each Party is an independent entity under the terms of this Agreement. Neither Party, by virtue of this Agreement, will have any right, power, or authority to act or create any obligation, expressed or implied, on behalf of the other Party. Except as otherwise provided or as may hereafter be established by a written agreement executed by authorized representatives of the Parties, all operational expenses incurred by either Party will be borne by the Party incurring the expense. Neither Party will hold itself out as, nor claim to be, an agent of the other Party and will not make any claim, demand, or application to or for any right or privilege applicable to an agent of the other Party.

9.6 Indemnity

Each party agrees to defend, indemnify, and hold the other harmless from any and all claims and demands of Members or Participants, which may result from the negligence of the other in connection with its duties and responsibilities under this Agreement, unless such action is a result of intentional wrongdoing of the other party. Each party agrees that it will be responsible for its own acts and the result thereof to the extent authorized by law and shall not be responsible for the acts of the other party and the results thereof.

9.7 Limitations of Liability

Excepting the parties' indemnification obligations hereunder, neither party shall, by reason of termination of this Agreement or otherwise, be liable to the other party for any punitive, special, incidental, or consequential damages including, but not limited to the following: compensation or damages for loss of present or prospective profits or revenues; loss of actual or anticipated commissions on sales or anticipated sales; expenditures, investments, or commitments made in connection with the establishment, development, or maintenance of the selling representation created by this Agreement or in connection with the performance of obligations, regardless of the form of action, whether in contract, tort, or other legal theory. The foregoing limitation shall apply (A) even if such party has been advised of the possibility of such damages and (B) notwithstanding any failure of essential purpose of any limited remedy herein.

9.8 Binding Effect

This Agreement binds and inures to the benefit of the Parties hereto and their respective successors and permitted assigns.

9.9 Entire Agreement

The individuals signing this Agreement hereby represent that they are authorized, on behalf of their respective organizations, to execute this Agreement and the Agreement contains the entire understanding between the Parties concerning the subject matter.

9.10 Severability

In the event that any of the terms of this Agreement are in conflict with any rule, law, statutory provision, or are otherwise unenforceable under the laws or regulations of any applicable government or subdivision thereof, such terms shall be deemed stricken from this Agreement, but such invalidity or unenforceability shall not invalidate any of the other terms of this Agreement. This Agreement shall continue in force, unless the invalidity or unenforceability of any such provisions hereof does substantial harm to, or where the invalid or unenforceable provisions compromise an integral part of, or are otherwise inseparable from, the remainder of this Agreement.

9.11 Waiver

Failure by either Party to take action or assert any right hereunder shall not be deemed a waiver of such right in the event of the continuation or repetition of the circumstances giving rise to such right.

9.12 Successors

All rights and remedies of the Parties hereunder shall inure to the benefit of their successors and assigns.

9.13 Amendments

This Agreement shall not be deemed or construed to be modified, amended, rescinded, canceled, or waived, in whole or in part, other than by written amendment signed by both Parties.

9.14 Confidentiality

The Parties agree and understand that each Party that all information that each Party possesses shall be considered public unless such information qualifies as an exception under the Minnesota Government Data Practices Act. The Parties agree to not disclose Confidential Information and shall take all reasonable measures to enforce the obligation of confidentiality and use contained herein with respect to any of their employees or former employees who while in the employ of the Parties have access to Confidential Information. In the event of unauthorized disclosure of Confidential Information, the disclosing Party will indemnify, and hold the non-disclosing Party harmless from any and all claims, suits, fines, penalties, causes of action, damages, liabilities, expenses, and attorneys' fees incurred as a result of the disclosing Party's unauthorized disclosure of Confidential Information. The disclosing Party will be bound by, and will pay, the amount of any settlement, judgment, penalty, fine, and award as well as any and all costs, expenses, and attorneys' fees incurred by the non-disclosing Party as a result of the unauthorized disclosure.

9.15 Reference to Articles, Provisions, and Sub-provisions

As used herein, reference to any Article, Provision, or Sub-provision shall be only with reference

to an Article, Provision, or Sub-provision of this Agreement unless specifically indicated otherwise.

9.16 Counterparts

This Agreement may be executed and delivered in any number of counterparts, by facsimile copy, by electronic or digital signature or by other written acknowledgement of consent and agreement to be legally bound by its terms. Each counterpart when executed and delivered will be considered an original but all counterparts taken together constitute one and the same instrument.

9.17 Execution and Delivery of Documents

Each of the Parties hereto, legal representatives, successors, and assigns shall do all things to execute and deliver any and all documents which may be necessary at any time to carry out and effectuate the terms and conditions of this Agreement.

9.18 Recitals and Schedules

The Parties hereby confirm and ratify the matters contained and referred to in the Recitals and this Agreement and agree that it and the various schedule(s) hereto are expressly incorporated into and form part of this Agreement, notwithstanding that such Schedules may not be expressly referred to herein. If a conflict arises between any provision contained in this Agreement and any provision contained in any of the schedules hereto, the provisions of this Agreement shall prevail.

ARTICLE 10. AGREEMENT

IN WITNESS WHEREOF, the Parties have executed this Agreement effective the date hereof.

Mississippi Headwaters Board

Crow Wing Soil & Water Conservation Dist.

By _____
Authorized Signature-**Signed**

By _____
Authorized Signature-**Signed**

By _____
Name-**Printed**

By _____
Name-**Printed**

Title _____

Title _____

Date _____

Date _____

Minnesota Traditions

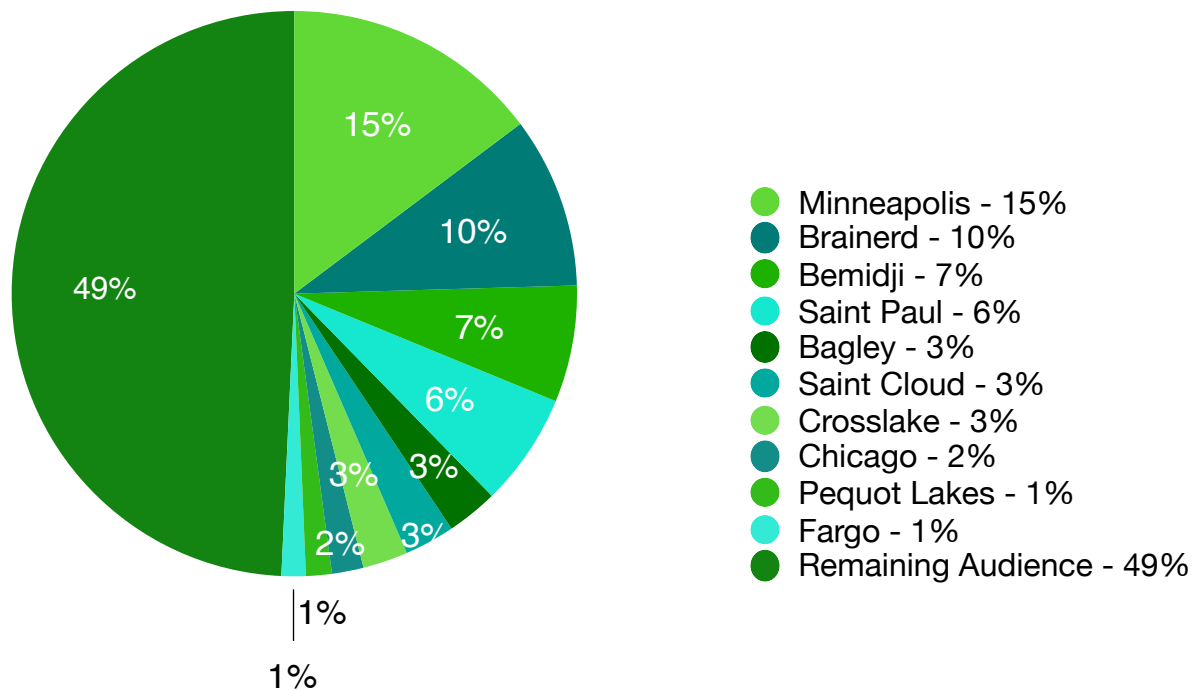
2018 Summary



Total Digital Impressions: 2,901,209

Geofencing (Mobile)	Video	Articles	Web Display
1,686,366 Impressions	406,187 Impressions	431,229 Impressions	377,427 Impressions

Total Campaign Audience Distribution



This graph represents the top ten cities for ad delivery with remaining audience consisting of ads served to MHB county visitors from hundreds of additional cities from MN and beyond.

Geofencing (Mobile)	Aitkin	Beltrami	Cass	Clearwater	Crow Wing	Itasca	Morrison
April	26,389	1,354	49,830	14,019	36,882	2,539	24,582
May	23,855	18,294	47,352	14,993	125,000	1,228	23,855
June	25,785	16,859	47,734	15,160	36,321	1,996	22,802
July	30,315	30,997	58,572	15,477	225,000	2,263	45,515
August	12,272	46,240	35,232	10,583	169,310	2,720	20,381
September	8,843	49,432	44,183	15,121	39,995	3,236	22,795
October	14,560	49,851	47,008	17,789	42,210	28,285	21,352

Articles	Aitkin	Beltrami	Cass	Clearwater	Crow Wing	Itasca	Morrison
April	13,983	11,000	11,002	7,999	20,999	0	6,002
May	4,697	11,000	11,003	8,000	21,000	0	6,009
June	10,551	8,588	11,000	7,486	16,168	0	6,000
July	10,530	8,960	11,009	7,132	17,013	0	6,002
August	14,001	11,001	11,003	8,003	19,079	0	6,002
September	14,000	11,000	11,001	8,000	9,623	0	6,000
October	13,993	11,001	4,867	4,147	9,375	0	6,000

Video	Aitkin	Beltrami	Cass	Clearwater	Crow Wing	Itasca	Morrison
April	14,523	11,000	11,000	8,000	21,040	0	6,000
May	3,551	6,826	6,877	4,858	21,000	0	4,697
June	5,561	4,277	4,312	3,196	10,629	0	2,248
July	14,000	4,450	4,393	3,087	11,015	0	2,245
August	13,997	10,997	11,001	8,000	21,003	0	6,000
September	14,000	11,003	11,002	8,001	11,000	0	6,001
October	22,000	2,660	12,947	18,121	7,669	0	22,000

Web Display	Aitkin	Beltrami	Cass	Clearwater	Crow Wing	Itasca	Morrison
April	13,535	850	0	7,666	21,002	0	5,706
May	6,009	11,018	0	8,013	21,000	0	3,551
June	14,003	11,008	0	8,005	21,008	0	6,000
July	14,010	11,012	0	8,004	20,992	0	6,006
August	14,005	11,012	0	8,001	20,997	0	6,006
September	14,001	11,000	0	8,003	10,195	0	6,001
October	14,000	11,000	0	8,000	10,807	0	6,001

Geofencing (Mobile) - This tactic delivered the “Clean-Drain-Dry” messaging to mobile devices that were recognized by one or more of our geo fences that were placed around the public water access points within the participating MHB counties. In total, almost 1.7 million impressions were delivered to people that were actively using the resources within the MHB counties between April and October and resulted in 2,700 leads to the Minnesota Traditions Facebook page.

Video - The video component of the campaign consisted of a combination of native video and pre-roll videos. Native video was served as a viewing option within video news feeds across a wide variety of websites and mobile apps. The impressions were served to people whose devices were recognized by one of our fences or reading about & searching for water-related information from within one of the participating counties. Pre-roll videos were shortened versions of the full-length videos and served as the first 15 seconds of a video being viewed by someone going through a fence or searching/reading about water-related activities while in one of the participating MHB counties.

Articles - The stories we created in video were also done in written form and were distributed to people that were reading about/searching for water-related activities within the MHB counties as well as specifically to people whose devices were recognized by one or more of our fences.

Web Display - Display ads were distributed within the participating counties to people that were reading about or searching for content involving water-related activities like fishing, boating, sailing, waterfowl hunting, and paddling.

Engagement & Driving Actions: 5,923 total clicks

The combined effort of these tactics across the MHB counties generated a rate of response which was double or triple the response rate of the industry standard for online advertising. This is the result of producing compelling content and imagery to reach a core audience. This focused effort promoted our messaging to active users of our resources as well as those people that were reading about or searching for water related information while in a participating MHB county. That means that all of the outreach between April and October was delivered to people that live within or visit our area!



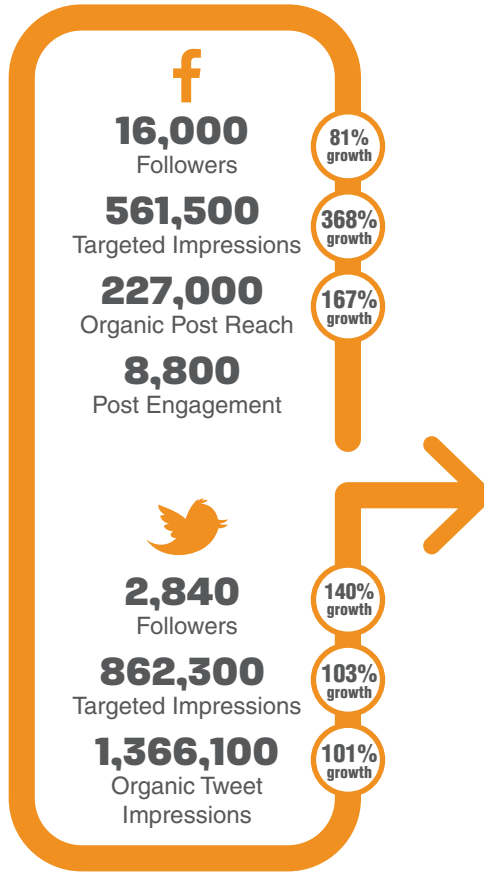
Since launching our social media campaign

since April, 2016, Minnesota Traditions has generated:

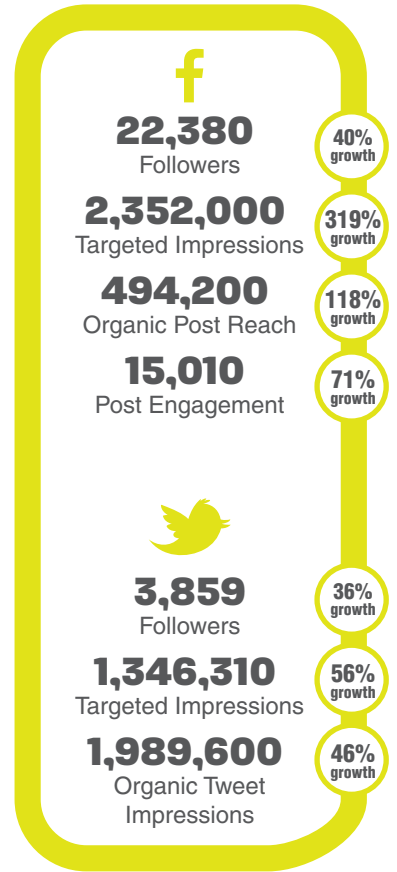
Oct - 2016



Sept - 2017



Nov - 2018



Important Follower Highlights!

Occupation

- 36% Professionals
- 34% Self Employed
- 18% Sales/Marketing
- 17% Health Service
- 17% Tradesman
- 16% White Collar

Income

- 19% 75 - 99,999
- 15% 100-124,999
- 10% 150 - 199,999

Buying Styles

- 79% Premium Brands
- 59% Ethnic Explorers
- 56% Fresh & Healthy

Est. Audience Category

- 26% Boat/Sailing
- 28% Fishing
- 17% Water sports
- 20% Canoeing/Kayaking
- 9% Waterfowl

Est. Audience Category

- 21% Boat/Sailing
- 25% Fishing
- 19% Water sports
- 22% Canoeing/Kayaking
- 12% Waterfowl

- 55% Male
- 45% Female
- 84% Homeowners

MHB Habitat Lakes Program Report

Background: The MHB board heard a presentation in July 2018 about a potential lakes program that the MHB could administer for the eight MHB county area in the Miss. River basin. Upon hearing this it was suggested that it be brought before each of the county boards. From August to October 2018, Tim Terrill and Dan Steward provided presentations to the MHB counties about this potential program and reported to the board that they did not receive any negative comments about this issue. In the October MHB board meeting, Tim and Dan presented a snapshot powerpoint about the program again to the MHB board members, and some talking points were brought out below:

Talking Points:

1. Easement clarification- Easements provide a landowner payment to exclude development rights from a parcel in perpetuity. Landowner retains ownership of the land and property taxes are still paid to the county.
 - a. This was pointed out, but there was some confusion between an easement and a fee title acquisition. Discussion ensued about PILT payments and this is not the case for an easement.
 - b. While easements do not produce public land, it was pointed out that government oversight was still a part of the scenario. The ACUB program with Camp Ripley is an example of an easement program.
2. County Presentation- It was noted that counties might hear presentations from the MHB, but need to hear it frequently or be given a decision to make before critical thinking is applied to the idea.
3. MHB corridor- It was noted that whenever a new program or opportunity arises, the MHB should discuss this geography and scope.
 - a. From its beginning, the MHB has certified zoning within the corridor of the Miss. River, but has done education and other programs on a county wide level.
4. Comprehensive Plan- MN Statute 103F.361-377 created the MHB.
 - a. The Comp plan has two parts to it: Part II is the Management Objectives section which states: *The MHB endorsed goals to implement the Plan. They are to complement existing water protection efforts in the **Upper Mississippi River watershed**; to provide a format for partnerships working together for the common good and toward common goals; to encourage stewardship in practices affecting water quality; to provide opportunities for education to diverse peoples and increased information regarding the protection and enhancement of the five MHB values (Natural, Recreational, Cultural, Scientific, and Historical).* Part III is the Standards for Land Use section and contains the model ordinance that is utilized specifically for the **MHB corridor** and provides standards for zoning. Back in the 1980's we averaged 20 variances a year. Below is an overview history of some our programs we have done over the past 35+ years.

Natural	Recreational	Historical/Cultural	Scientific
1. Subwatershed Prioritization	1. Canoe Days	1. Guidebook	1. WPLMN monitoring
2. Storm water Retrofit Analysis	2. Guidebook	2. Comprehensive Plan Ordinance	2. N. MN Science Fair
3. Easement & Acquisition program	3. Minnesota Traditions	3. Oral History Project-countywide	3. Comprehensive Plan Ordinance
4. Little Falls Rain garden project	4. Comprehensive Plan Updates		4. LCMR Economic/Environmental trend development-Riverwatch supplemental
5. Guidebook	5. Trails Information		5. RiverWatch-countywide schools
6. Minnesota Traditions	6. Great River Road 10 year plan.		
7. Grand Rapids stormwater Implementation project	7. 1981 Comp- existing and proposed facilities		
8. Bemidji & Grand Rapids assessment funding			
9. Comprehensive Plan Updates			
10. 319 Remediation Projects- Crescent Shores Wastewater project; shoreline stabilization; retention pond; Septic inv. and master gardener-administered by MHB for funding special projects, countywide.			
11. ROPE study- river focus			
12. River Defense Network-containment equipment cities			
13. CWP- Sourcewater protection and nonpoint manag.-			
14. Wellhead Inv. Project-countywide			
15. Rossman Water Book			

5. Method of Implementation- It was brought up that there are varying ways to carry out this concept.

- a. One is to have the have the SWCD's decide if they want to implement this Lakes Program concept utilizing the RIM program, and have MHB provide regional leadership, coordination, and administration of a grant. This is what was presented. This is how the river program is being implemented. This is an opportunity to encourage stewardship practices to willing landowners and our leadership and influence in the upper Miss. River Watershed in the MHB counties to protect the Miss. River.
- b. Another way is to have each individual SWCD apply for grants and the MHB hold listening sessions to see how program is going.

This report will be presented at the December MHB board meeting to discuss it further.



RESOLUTION 2018-01

Mississippi Headwaters Board

BE IT RESOLVED the MHB Board held an Executive Director closed performance review meeting on December 14, 2018.

BE IT FURTHER RESOLVED the MHB Board opened the meeting and the general rating of _____ was decided upon by the Board.

NOW THEREFORE, BE IT RESOLVED, the MHB Board authorizes a performance rating of _____ to the Executive Director and apply the corresponding performance based pay adjustment of _____% prorated back to **January 1, 2019** as published in the performance based pay wage adjustment matrix.

This resolution was adopted by a vote, Ayes ____ Nays:____, of the Mississippi Headwaters Board on **December 14, 2018** and will be made of record in accordance with the Minutes of same.

I, **Paul Thiede**, Chairman of the Mississippi Headwaters Board (MHB), do hereby certify that I have compared the foregoing with the original resolution filed in the MHB office on the **14th of December A.D. 2018**, and the same is a true and correct copy of the whole thereof.

WITNESS MY HAND AND SEAL

At Walker, Minnesota, **this 14th day of December, A.D. 2018**

Paul M. Thiede-Vice-Chairman of the Board
